



Khulna University  
Khulna  
Office of the Registrar  
Establishment-02  
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**Record Number:** 37.01.4701.000.107.08.0001.25.38

**Date:** 12/02/2026

**Office Order**

In exercise of the power entrusted by the Concerned office Order (Memo No.30.069.025.06.00.003.2011-144(500) dated 19-06-2011 A.D. and 05-03-1418 B.E) issued from the Honourable Prime Minister's Office, Government of the People's Republic of Bangladesh, SHAPLA SINGHA, Assistant Professor, Drawing and Painting Discipline in Khulna University, Khulna, Bangladesh, has been granted duty leave for a period of 15 (fifteen) days with effect from February 13, 2026 to February 27, 2026. She has been permitted to leave Bangladesh and stay in France during February 13, 2026 to February 27, 2026 to attend "Tour du Monde des Langues et des Cultures: les Cultures au défi du dérèglement climatique" program at Aubervilliers, France. The Government of Bangladesh or the Khulna University authority will have no financial obligation in this connection with her going abroad. She will be temporarily released from her duties from the afternoon of February 12, 2026.

This Office Order has been issued with the approval of the authority.

12-02-2026

Professor Dr. S M Mahbubur Rahman  
Registrar (In-charge)

**Record Number:** 37.01.4701.000.107.08.0001.25.38/1  
(12)

**Date:** 12/02/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.,  
;
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka.,  
;
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.,  
;
4. Dean (In charge), School of Fine Arts, Khulna University;
5. Director, ICT Cell, Khulna University, Khulna (With Request to upload the GO at KU Website),  
director@ictcell.ku.ac.bd;
6. Head of Discipline, Drawing and painting discipline, Khulna University;

7. Director General, Department of Immigration and Passports, Agargaon, Sher-e-Bangla Nagar, Dhaka,  
;
8. General Manager, Foreign Exchange Policy Department, Head office, Bangladesh Bank, Dhaka,  
;
9. Immigration Officer, Passport and Immigration Office, all port of Bangladesh.,  
;
10. Secretary to Vice Chancellor, Office of the Vice-Chancellor, Khulna University;
11. Shapla Singha, Assistant Professor, Drawing and Painting Discipline, Khulna University, Khulna,  
shaplasingha@dp.ku.ac.bd and
12. Concerned File, ,  
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A handwritten signature in black ink, located above the date and name.

12-02-2026

Mohammad Golzer Hossain  
Deputy Registrar & Section Head  
(Establishment-02)